

IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF TENNESSEE
EASTERN DIVISIONNOV - 2 2022
Thomas M. Gould, Clerk
U.S. District Court
W.D. OF TN, JacksonAdministrative Order No. 2022-27**ORDER ESTABLISHING COMMITTEE FOR DEVELOPMENT OF OCCUPANT
EMERGENCY PROGRAMS**

The U.S. General Services Administration (GSA) is the agency responsible for ensuring the security of people while they are on federal property. The Federal Management Regulations specifically require GSA to assist federal agencies that occupy federal facilities in establishing and maintaining an occupancy emergency program. An occupancy emergency program is a short-term emergency response program that establishes procedures for safeguarding lives and property during emergencies in federal facilities. In order to assist GSA in meeting the requirements for an occupancy emergency program, the following are hereby appointed to develop an occupancy emergency plan:

1. Designated Official – Rugena Bivins
2. Alternate Designated Official – Cassandra Ikerd
3. Occupant Emergency Coordinator – Cassandra Ikerd
4. A building security committee will consist of:
 - a. Rugena Bivins as representative of the U.S. Bankruptcy Court.
 - b. Cassandra Ikerd as representative of the U.S. District Court.
 - c. Marshal Tyreece Miller or his designated representative of the United States Marshals Service.

- d. Inspector Daniel Brad Scott as representative of the U.S. Department of Homeland Security.

The building security committee will develop procedures to protect life and property in the United States Courthouse for the Western District of Tennessee, Eastern Division, under certain emergency conditions. The committee will oversee the formation of an occupant emergency organization, consisting of employees designated to undertake certain responsibilities and perform the specific tasks assigned to them in the occupant emergency plan.

The clerk will provide a copy of this order to each person appointed herein.

IT IS SO ORDERED.

s/ S. Thomas Anderson
S. THOMAS ANDERSON
CHIEF UNITED STATES DISTRICT JUDGE