Register for New PACER Account

- 1. Navigate to <u>www.pacer.gov</u>
- 2. Click REGISTER HOME REGISTER FIND A CASE
- 3. Click Start

PACER PUBLIC ACCESS TO CO	Manage My Account Manage My Appellate Filer Account Case Search Sign In
HOME REGISTER FIND	A CASE E-FILE QUICK LINKS HELP CONTACT US 🔐 Browse Aloud 📓 RSS
REGISTER	Registration Wizard
PACER - Case Search Only	PACER offers registrations for several different functions. This Registration Wizard is designed to
Attorney Filers	help you decide which registration option is best for your needs. If you already know what you
Non-Attorney Filers	need, use the Register menu on the left side of the screen. Otherwise, click Start below to begin.
Appellate Filers (Legacy)	Start
District/Bankruptcy Filers (Legacy)	
Firm Billing	More Information

4. Click View

	Manage My Account Manage My Appellate Filer	Account Case Search Sign In
PACER PUBLIC ACCESS TO CO	URT ELECTRONIC RECORDS	COURTS
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REGISTER PACER - Case Search Only Attorney Filers Non-Attorney Filers Appellate Filers (Legacy) District/Bankruptcy Filers (Legacy) Firm Billing	Registration Wizard Registration Type Selection WHAT WOULD YOU LIKE TO DO? More Information View E-File and/or Attorney Admissions Back Done	

5. Complete the registration form. **Select** <u>INDIVIDUAL</u> as your user type. Click Next when finished.

User Type *	INDIVIDUAL
	OTHER COMMERCIAL ACCOUNT
	******************** Government Accounts ************************************
	FEDERAL GOVERNMENT
	FEDERAL JUDICIARY
	STATE OR LOCAL GOVERNMENT
	******************** Individual Accounts ************************************
	INDIVIDUAL
	STUDENT 4
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6. Create a **Username** and **Password**, and select **Security Questions**. Click **Next** when finished.

Username *	attorneyb Your password must be between 8 to 45 characters long and contain at least one lowercase letter, one uppercase letter, and one
Password *	special character. Pay attention to the password strength meter.
Confirm Password *	NOTE: It cannot contain any parts of your First Name, Last Name, Username or Email address.
Security Question 1 *	What is your best friend's first name?
Security Answer 1 *	Mary
Security Question 2 *	In what city or town was your first job?
Security Answer 2 *	Minneapolis

7. Enter payment information if desired. Please note:

Providing a credit card is optional. If you would like to register without providing a credit card, click **Next** below without entering any information on this screen. For instant access to PACER, we will validate the credit card information you provide here. There is no registration charge; however, the credit card will be charged quarterly for any fees incurred. If you submit your registration request without providing credit card information, you will receive an activation code by U.S. mail in 7-10 business days.

- 8. Read and acknowledge the policies and procedures.
- 9. You will get a confirmation page.

10. For questions, please contact PACER at 1-800-676-6856.